



JHARKHAND RAKSHA SHAKTI UNIVERSITY RANCHI

Application for the post of : **Section Officer**

Name:-

Father's Name:-

Address:-

E-mail:-

Age :-

Category (Enclosed Certificate if required) :-

Affix recent Self
attested passport
size color
photograph

(A) Educational Qualification from 10th and onwards (Please attach self-certified copy of certificates) :

Sl. No	Examination Passed	Year & Month of passing	University /Board	Division/ Percentage	Subjects
1.					
2.					
3.					

4.					
5.					
6.					
7.	Any other Qualification				

(B) Chronological list of experience:

(C) Technical Abilities (MS-OFFICE/TALLY/Others):

(D) Clerical Abilities (Drafting-Hindi & English, Typing-Hindi & English):

(E) Knowledge of Rules & Regulations-University Acts:

(F) Total experience in Pay level – 6 and above :

(G) Details of Demand draft :

(H) Any other relevant information:

Name & Signature

Place:

Date: